

**American InterContinental University
and
Houston Community College**

Reverse Transfer of Credit (AIU to HCC)

The articulation agreement between American InterContinental University and Houston Community College (HCC) includes a provision which facilitates the reverse transfer of credit from AIU to HCC to allow students to complete requirements for an associate degree at HCC in accordance with the Texas Education Code Section 2, Chapter 61, Subchapter S, Section 61.833. This program is specifically designed to allow students to receive the advantages pursuant to completion of the associate degree when they leave HCC and prior to completion of the baccalaureate degree.

- a. Classes: This agreement does not include specific classes for which the receiving school allows credits to transfer. Instead, AIU will provide HCC with information on transfer students to help HCC officials determine students who could benefit from reverse transfer of courses and HCC will provide AIU with information about degrees awarded as a result of reverse transfer, subject to applicable state and federal laws. If interested, these students will meet directly with HCC to discuss reverse transfer of credit opportunities based on the student's transcript and the programs requirements at HCC. HCC will determine whether credits are applicable to required courses or if they apply only for elective credit.
- b. Conditions: Students must meet all academic and graduation requirements established by HCC and as outlined in HCC's catalog. HCC and AIU will work together to establish a timeline for record exchange, including original submission and the schedule of repeated academic record submissions.
- c. Records: Separate academic records for students will be maintained at each Party's Institution.